



**NDSR - NY**

National Digital Stewardship  
Residency in New York

# NDSR - NY Resident Application 2015/16

**Deadline: May 22, 2015**



Please see the Resident Application instructions and checklist on pages 2 and 3 of this document. Please compile the completed application and supporting documents in a single email to: [ndsr@metro.org](mailto:ndsr@metro.org) by **May 22, 2015**.

## Your Contact Information

First Name

Last Name

E-mail Address

Phone

Date  
Submitted

Recent Degree - (Degree, College/University, Date awarded)

Undergraduate College/University (Degree, College/University, Date awarded)

U.S. Citizen?

Yes

No

*Must be eligible for employment in the United States; NDSR NY will not be able to sponsor employment visas.*

URL of Video or online project if it is accessible online, otherwise zip it up and e-mail it to [ndsr@metro.org](mailto:ndsr@metro.org) with applicant name and "Video/Online Project" in the subject line. (If you are accepted to the program we may ask you to sign a release form to make your video public.)

Top three host projects listed in order of preference

## **References**

Please ask 2 references to e-mail their letters to: [ndsr@metro.org](mailto:ndsr@metro.org) with applicant name and "Recommendation Letter" in the subject line.

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## **NDSR - NY Applicant Instructions**

### **Submit Application by May 22, 2015**

Residents should compile the application and supporting documents and submit in one e-mail to [ndsr@metro.org](mailto:ndsr@metro.org) with the subject "[Your Name] Application".

### **Application video or online project**

The video or online project should answer the question, "Why are you interested in digital stewardship?" The piece does not need to be technically perfect or professionally edited, but it should show your ability to communicate through spoken language, visual images, or other means. It can use original or stock footage, still images, text, screen casts, animations or any other moving image medium that communicates your message. Online projects can utilize a variety of platforms and approaches in answering the same question. The key point is to convince a viewer/user of your interest in digital preservation and why you would make a good advocate for, and practitioner of, digital stewardship as part of the NDSR program. The NDSR-NY program may ask those accepted to the program to allow their videos or online projects to be posted online publicly, so you should have the rights to use any embedded material or cite your sources properly under fair use. Applications submitted without videos or online projects will not be considered.

### **Cover letter and Curriculum vitae**

The cover letter should provide a clear statement of goals and demonstrate a strong understanding of or interest in digital preservation as a profession. It should also discuss relevant leadership and work experiences. Applicants may also choose to discuss the three projects they are most interested in working on. The curriculum vitae should include employment history, qualifications, and education.

### **Reference Letters**

References should e-mail their letters to [ndsr@metro.org](mailto:ndsr@metro.org) from their own e-mail accounts with your name and "Reference Letter" in the subject line.

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## **Resident Application Checklist**

Completed  
Application Form

Curriculum Vitae

Cover letter

Video or online  
project

3 Reference letters